

## Whitfield St James' CE (VC) Primary School

### Midday Supervisor Person Specification

	<b>Essential</b>	<b>desirable</b>
<b>Qualifications</b>	None Required	Current First Aid Qualification
<b>Experience</b>	The Midday Supervisor should have experience of supervising children as a parent or carer.	In addition, they might have experience of working with groups of children on a voluntary or paid basis.
<b>Knowledge and understanding</b>	The Midday Supervisor should have knowledge and understanding of managing the behaviour of groups of children.	In addition, they might also have knowledge and understanding of: <ul style="list-style-type: none"> <li>• child development and social interaction;</li> <li>• the value of constructive play opportunities.</li> </ul>
<b>Skills</b>	The Midday Supervisor will be able to: <ul style="list-style-type: none"> <li>• communicate effectively (both orally and in writing) to an appropriate standard;</li> <li>• work as part of a group and individually;</li> <li>• inspire trust and confidence in children;</li> <li>• encourage high standards of pupil behaviour at all times;</li> <li>• liaise with others in a professional manner;</li> <li>• observe the boundaries of the role, and respect confidential information;</li> <li>• initiate games and activities appropriate to the age of the children;</li> <li>• relate to children on their level;</li> <li>• remain calm in a crisis.</li> </ul>	In addition, they might also be able to: <ul style="list-style-type: none"> <li>• recognise behaviour giving cause for concern, and inform the Senior Mid Day Supervisor;</li> <li>• teach play activities to other Midday Supervisors;</li> <li>• examine systems critically, and suggest ways of improving efficiency.</li> </ul>
<b>Personal characteristics</b>	<ul style="list-style-type: none"> <li>• Calm under pressure</li> <li>• Tolerant</li> <li>• Able to communicate well with staff and children.</li> </ul>	<ul style="list-style-type: none"> <li>• Well-organised</li> <li>• Creative</li> <li>• Resourceful</li> </ul>